

**CREDIT/DEBIT CARD RECEIPT
CUSTOMER NOT PRESENT**

**FOR INCOME OFFICE USE
Receipt Number:**

DEPARTMENT OF

CONTACT NAME AND TEL NO

DESCRIPTION OF CONFERENCE

***Please attach booking form*

CREDIT CARD DETAILS

NAME ON CARD

...

CARDHOLDERS ADDRESS

(per statement)

CARD ISSUED BY (BANK OR EQUIVALENT)

CARD NUMBER (On the front of the card)

CARD NUMBER:(On the back of the card)

**** Please fill in both Card Numbers, front and back**

CARD TYPE: VISA..... MASTERCARD.....

SWITCH..... CARD ISSUE NUMBER.....

VISA/DELTA..... JBC.....

SOLO.....

VALID FROM DATE..... EXPIRY DATE..... AMOUNT.....

Authorisation obtained? YES/NO

CARDHOLDERS SIGNATURE:

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FINANCE CODE TO BE CREDITED

H	B	0	0	0	P	K	0	9	0	0	
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DEPOSITED BY (sign) DATE

Please attach an addressed pre paid envelope if you require a receipt sending to the customer: